

MINUTES KILLINGHALL PARISH COUNCIL MEETING 03/10/2018

VENUE: Methodist Chapel, Ripon Road

TIME: 19:30

1 AUDIO OR VISUAL RECORDING

Reminder by the Chairman of the Council's expectations for the audio or visual recording of this meeting.

2. ATTENDANCE

Cllr Holdsworth (Chair), Cllr Blackburn (Vice-Chair), Cllr Rev Dixon, Cllrs Lynn, Hall, Donnelly, Moretta and Littlefair and Clerk Mrs Greenwood.

APOLOGIES

Apologies were received and accepted from Cllr Clarkson.

3. DECLARATIONS OF INTEREST – To receive and record any declarations of interest not already declared under the Members Register of DPs.

Declaration of Interest for item 8.3 was received from Cllr Holdsworth (Chair).

4. APPROVAL OF MINUTES OF LAST MEETING -

Minutes of the Meeting held on 5th September 2018 were accepted as a true and correct record and signed/dated by the Chair.

5. CLERK'S REPORT

The Clerk gave the following report;

5.1 Parish Portal

5.1.1 Blocked gully/drain at 20 Ripon Road, opposite the Methodist Chapel has been reported and inspected. Area 6 advise it does require cleaning however it is not causing an immediate concern, the problem will be monitored during inspections and will be actioned later this year.

It was RESOLVED: that the information be noted and that photographs of blocked drain be taken by Councillor when heavy rain occurs.

5.1.2 Damaged bollard reported on small island next to Otley Road/Ripon Road junction. Being actioned by Highways, North Yorkshire County Council
It was RESOLVED: that the information be noted.

5.1.3 Correspondence received from Customer Communications, Area 6 in respect to the feedback they provide to Parish Clerk on Parish Portal reports. Area 6 advise that Highways Officer will provide fuller reports to the Clerk on completion of inspections.

It was RESOLVED: that the information be noted.

5.2 Parish Council Website

All actions have been taken to remove Newsletter sign-up and cookies from Killinghall Parish Council website.

It was RESOLVED: that the information be noted.

5.3 Fresh Air Fitness Glebe visit

Meeting with company who supply outdoor fitness equipment has been arranged for 4th October 2018. Members of the Glebe Committee will be attending.

It was RESOLVED: that the information be noted.

5.4 Remembrance Day

Order has been placed for wreath with Royal British Legion. An order for biscuits to be served as refreshments to be placed.

It was RESOLVED: that an order for biscuits would be placed and the information be noted.

6. COUNTY & DISTRICT COUNCILLOR'S REPORT –

The County & District Councillor was unable to attend the meeting and forwarded the following report.

6.1 Traffic Congestion/Relief Road

The next phase in the review is a presentation to the Area Committee on 8th November at The Cairn hotel. The Parish Council will be notified of the meeting. The committee will be asked their views on whether to go out to consultation on measures to tackle traffic congestion, and if so, which measures to consult on. Essentially, the question will be, does the council consult on any option that would include the building of a relief road, including a bypass for Killinghall. The area committee is now an Area Constituency Committee for Harrogate & Knaresborough (parliamentary constituency), and as the issue is of wider interest it will also be presented to the Skipton & Ripon Area Constituency Committee. As my NYCC Division straddles both constituencies then I can choose which committee to attend.

6.2 Local Plan

HBC has submitted the local plan to government for inspection, and an inspector has been appointed. We are awaiting a date for the inquiry, which is the next stage in the plan.

6.3 Grant Funding

Killinghall Parish Council to receive notification of the award of £2000 from my NYCC locality budget towards new play equipment in the Glebe.

6.4 Kex Gill

The project to re-route the A59 to north of the valley at Kex Gill continues at pace. The road remains open, but on one lane only. A more permanent repair that would see the road reopen fully in the meantime is planned – although a one week full closure is required to complete these repairs. A great deal of work has gone into keeping this closure down to an absolute minimum – as the council is acutely aware of the impact on residents and businesses.

6.5 B6161 School Crossing

The equipment has been ordered and has an 8 week delivery time, so the long wait for installation really isn't too far away.

6.6 School Extension

NYCC have approved the second phase of the school expansion. The planning permission was obtained at the same time as the first phase, so the second phase was purely a matter of timing and funding. NYCC have confirmed that the extension is expected to be ready for a September 2020 intake.

7. BUSINESS FORWARD – To receive information on the following ongoing issues and decide further action where necessary:

7.1 Clerk's Resignation – To receive the following information.

Members were advised that the Clerk has handed in her notice and an advert for the post has been circulated. Interviews are to be conducted at the end of October. Members volunteered to be on interview panel.

It was RESOLVED: that the information be noted.

7.2 Consultations – To receive and comment upon the following consultations
Members were reminded of the following consultations and informed that individual responses could be made online.

7.2.1 Government Shale Gas Exploration and Production Planning

7.2.2 Statement of Principles of Gambling

It was RESOLVED: To note the Consultations and for members to consider making personal responses.

7.3 Tree work in the Glebe – To receive information.

7.3.1 Three estimates have been requested to fell and remove tree overhanging footpath into the Glebe from Otley Road. One has been received.

It was RESOLVED that information be noted and item to be discussed at next meeting.

7.3.2 The Parish Council have received a request from a resident to carry out work to a tree with TPO in the Glebe which overhangs their garden. HBC Arboricultural advice was sought and the resident was advised that they could apply to Planning for permission to remove overhanging branches. If permission is granted and if the applicant needs to then gain access to the Glebe, they would need to gain prior consent from the Parish Council. Any work carried out would be at the applicant's cost.

It was RESOLVED that information be noted.

7.4 Digital Projector - to receive information and decide further action.

Members discussed types of digital projectors, the Clerk had researched models in PC World and online.

It was RESOLVED to bring Councillor's digital projector to next meeting and to discuss further.

8. PLANNING APPLICATIONS - To consider and make comments to return to Harrogate Borough Council on the following planning applications:

8.1 06/09/18 **18/03633/FUL 6.93.346.FUL** Alterations to access and boundary treatment. Mill Race Barn, Cow Dyke Bridge To Grange Farm, HG3 2AL
Comments: The Parish Council has no objections.

8.2 13/09/18 **18/03709/FUL DCPARISH 6.93.13836. FUL** Conversion of garage to living accommodation and alterations to fenestrations. 51 Crowberry Drive Harrogate HG3 2UF
Comments: The Parish Council has no objections.

- 8.3 13/09/18 **18/03747/TPO DCPARISH 6.93.392.E.TPO** Felling of 2no. Larch and 1no. Sycamore trees within G2 of Tree Preservation Order 13/1996. Land Adjacent To Addison House, 2A Ripon Road, Killinghall, Harrogate North Yorkshire HG3 2DF. E428717 N 458303
Comments: The Parish Council does not object or support the application but wishes to make comments or seek safeguards as set out below:
This application was misleading. Wrong post code quoted. The location – adjacent to Addison House is incorrect as the copse is opposite to Addison House. The inaccurate information has caused confusion.
Trees 1 and 2 – no objection
Tree 3 – The Parish Council require clarification as they are concerned that this tree is believed not to be in the ownership of Linden Homes.
- 8.4 13/09/18 **18/03748/TPO DCPARISH 6.93.407. F.TPO** Crown lift (to 5.2m) and deadwooding of 1no. Ash tree (T2) in Tree Preservation Order 1 3/1 996. 44 Cautley Drive Killinghall, Harrogate North Yorkshire HG3 2DJ. E428334 N 458769
Comments: The Parish Council does not object or support the application but wishes to make comments or seek safeguards as set out below:
The Parish Council agree with the letter dated 21/09/18 from the Director of Community Services (Arboricultural Section). The Ash tree (T2) can be crown lifted, but not in excess of 3 meters.

9. PLANNING DECISIONS/ INFORMATION

The Councillors received the following planning decisions/information:

- 9.1 30/08/18 **18/00202/FULMAJ 6.93.58.P.FULMAJ** Demolition of existing derelict buildings and erection of 10 dwellings including access and open space. Levens Farm, Lund Lane, Killinghall. **Approved subject to conditions. See Annex A.**
- 9.2 07/09/18 **18/02976/FUL 6.93.328.D.FUL** Retrospective application for the erection of a conservatory. 5 Clover Way Killinghall Harrogate North Yorkshire HG3 2WE. **Approved subject to conditions. See Annex B.**
- 9.3 11/09/18 **TPO 56/2018 Provisional** 6 Addison Villas, Killinghall, Harrogate HG3 2DD
- 9.4 14/09/18 **18/02264/FUL 6.93.243.B.FUL** Erection of dwelling with attached garage. The Paddocks Myers Green Lane Killinghall HG3 2BQ. **Withdrawn.**
- 9.5 17/09/18 **18/01603/REMAJ 6.93.665.A.REMAJ** Opportunity to Speak 25/09/18 Planning Committee Meeting.
Reserved matters application for appearance, landscaping, layout and scale under outline permission 16/00545/OUTMAJ for erection of up to 73 dwellings with access considered.
- 9.6 17/09/18 **18/01923/OUTMAJ 6.93.11596.OUTMAJ** Opportunity to Speak 25/09/18 Planning Committee Meeting.
Outline planning application for the development of an industrial park for employment use with associated yard space, car parking, ancillary structures

and landscaping, with access considered. Land comprising OS field 4772 Burley Bank Road, Killinghall.

- 9.7 24/09/18 **18/03162/DVCMAJ 6.93.665.B.DVCMAJ** Variation of condition 5 to allow removal of trees T3 and T4 to facilitate site access and non-provision of SUDS Wetland due to alternative drainage strategy of planning permission 16/00545/OUTMAJ – Outline application for the erection of up to 73 dwellings and formation of associated landscaping with access considered. Land off Ripon Road, Killinghall. **Approved subject to conditions. See Annex C.**

10. PARISH COUNCILLOR'S REPORTS –

- 10.1 Members discussed items in Conditions for Ripon Road/Moor Close development site that they consider require querying with Planning. **It was RESOLVED that members would list items for querying and a meeting would be arranged with Planning to discuss.**
- 10.2 An update on the Glebe was given:
Yearly ROSPA inspection is due to take place at some point in the next couple of weeks – in preparation the following actions have been taken:
- 10.2.1 Children's play equipment - bases of wooden uprights have been treated with wood preserve.
 - 10.2.2 Gap in fencing between St Thomas Church and Glebe footpath – after vandalism the Church have installed green wire netting.
 - 10.2.3 Dog sign at Glebe entrance off Otley Road repaired after vandalism.
 - 10.2.4 Caps and washers replaced on climbing equipment.
- It was RESOLVED: that information be noted.**
- 10.3 Report received that section of hedging is growing over footpath on Church Lane.
It was RESOLVED: to report to Rights of Way Maintenance
- 10.4 Report received that leaves will require removing from Church Lane and Glebe. There are also a number of broken branches on the ground in the Glebe for removing.
It was RESOLVED: to discuss leaves again at next meeting and look to remove fallen branches.
- 10.5 Report received that the pedestrian crossing sign on Crag Lane situated to the right of the car park has been completely grown over by the hedge.
It was RESOLVED: to report via the Parish Portal.
- 10.6 Report received that top soil removed from Ripon Road/Moor Close site and moved to another Linden site has been found to have a high level of lead. Soil sample to be retested.
It was RESOLVED: that information be noted and await the result of soil retest.

- 10.7** An update was requested on possible breach of Planning at Field 2218, Picking Croft Lane– Insufficient hedgerow planting and removal of fencing to Otley Road boundary.
It was RESOLVED: to contact Enforcements for update on action being taken.
- 10.8** After attending an Opportunity to Speak Planning Committee Meeting this month one of the Councillors advised of the importance of keeping in touch with Planning Officers during Planning Applications.
It was RESOLVED: that information be noted.
- 10.9** A policeman on motor bike had been seen in village this month with a speed camera, on questioning he informed that he could not enforce speeding due to a Traffic Regulation Order.
It was RESOLVED: to investigate how the TRO can be lifted.
- 10.10** Council member attended the YLCA Harrogate Branch meeting on 01/10/18 a report will be presented at the next meeting.

11. FINANCIAL MATTERS

11.1 Accounts for payment - Members received the following accounts for payment:

Payee	Item	Chq no	Amount
Playdale	Caps and Washers for Glebe Play Equipment	DC	£34.34
Farm & Land Services	Grass Cutting	1381	£340.80
Farm & Land Services	Grass Cutting	1382	£264.00
Mrs V Blackburn	Refuse sacks for Glebe bins	1383	£6.00
The Clerk	Salary and broadband (01.09.18- 30.09.18)	1384	£545.74
The Clerk	Expenses (01.09.18- 30.09.18)	1385	£17.80
YLCA	Advertising	1386	£15.00

It was RESOLVED that the accounts presented for payment be approved

11.2 Councillors approved cheques being drawn for Clerk's salary and expenses – see above.

It was RESOLVED that the cheques presented for payment be approved

11.3 To Note payments received:-

11.3.1 Harrogate Borough Council 2nd Precept £5,660.00

11.3.2 Northern Powergrid Substation rent £5.44

It was RESOLVED that information be noted

11.4 Bank Reconciliation and Budget Comparison

Councillors received the bank reconciliation and Budget Comparison to 30th September 2018 previously circulated.

It was RESOLVED that the Bank Reconciliation and Budget Comparison be noted.

12. CORRESPONDENCE –

No late correspondence was received.

13. ITEMS FOR NEXT AGENDA –

The following items were requested for the next meeting:

13.1 Linden Homes Site

13.2 YLCA report of meeting 01/10/18

14. DATE OF NEXT PARISH COUNCIL MEETING –

The next meeting of the Parish Council is to be held on 7th November 2018 at 7.30pm.

The meeting closed at 21:30