

CLERK'S REPORT January 2018

Week starting 02/01/2018

Circulated by email:

Clerk's report Circulated and [published](#)
Police funding 2018/19 Precept survey
Grass cutting map
Grass cutting of A & B roads over 40mph
Agenda KPC Jan 2018 and onto [noticeboard](#), [published](#)
Details of an External Audit Training Webinar on 23 January 2018
Herbicide report
Speed Concern - Killinghall Village B6161

Business attended to:

Prepared Agenda for 10/01/18
F/Y 2017/2018 Payments
Questions to HBC regarding tree survey quotation
Arranged a meeting with AFC Penny Pot re grass cutting
Replied to Highways, KPC to continue grass cutting urban highways
Reported street lights out on Penny Pot Lane
Requested no strimming around posts in Glebe next grass cutting season
Received information from HBC regarding tree survey
Received Herbicide Report for 4/10/17
Received N Powergrid rent cheque and took to bank
Bank reconciliation and circulated

Week starting 08/01/2018

Circulated by email:

TPO 21/2017 – Confirmation. 20 Cautley Drive
Warren Bank information
Invitation: Your Community Rights Workshop, Tadcaster & Rural CIC Ltd
Women in Local Government Conference | January 31st in London
Dept. of Communities and Local Government - Consultation on a review of Park Homes Legislation
NALC Chief Executive's Bulletin No 1: 1-5 January 2018
Transparency Fund – your last chance for Government funding!
Information re Nidd Gorge Community Action Group AGM
CPRE Campaigns Update
Latest news from the ICO
Promote your Yorkshire community building in Village Halls Week 22-26 January!

Business attended to:

New enquiry form completed for funding Community First Yorkshire
Letter to HMRC – change of address
Requested update on enforcement
Contacted NYCC Road lighting re Penny Pot lighting
Query from Burn Bridge Parish Council re Speed signs
Sovereign suppliers sending catalogue
VAT query to YLCA
Confirmation of no external audit this year
Returned Parish Precept to HBC
Requested NYCC cut grass on Penny Pot Lane in July
Liaising with Community First re funding
KPC Minutes 6/12/17 [published](#)
Returned form to Police and Crime Commissioner office re Policing precept
Investigating water easement – Moor Close development
Investigating tree survey carried out for Moor Close development

Week starting 15/01/2018

Circulated by email:

Update on Herbicide reports

YLCA information on Planning Seminars

YLCA Harrogate branch meeting - Monday, 19 February 2018

Request for Information from Wetherby Town Council - Outsourcing Health and Safety

Administrative Tasks

YLCA Dementia Friendly Councils

NALC Chief Executive's Bulletin 2: 12 January 2018

Draft Minutes for KPC meeting 10/01/18 circulated and **published**

HBC information on Parish Council Elections

Business attended to:

Sent information required to order notice board

Placed order for AED pad

ICO contacted re next payment

Investigating Glebe boundaries ownership

Arranged Internal Audit for 20/04/18

Requested update on new crossing from Highways

Booked place on Planning Seminar in April

Week starting 22/01/2018

Circulated by email:

NALC Chief Executive's Bulletin, No3:19 January 2018

Police Surgery Poster 17/02/18 **published**

Tree Survey in the Glebe will take place on 02/02/18

Circulated all NALC briefings L03-L10.2017

TPOs not confirmed in Ripon Rd-Moor Close development

Harrogate District Local Plan Draft Consultation

Business attended to:

Requested Ripon Rd and Otley Rd road cleaning by HBC

Requested update on enforcement

Requested NYCC install a grit bin on Trefoil Drive near to roundabout

Attended webinar by PKF Littlejohn, External Auditors

Contacted St Thomas' vergger re Church Lane

Week starting 29/01/2018

Circulated by email:

Rural News Jan 2018 from Community First Yorkshire

National Association of Local Councils Chief Executive's Bulletin 4: 26 January 2018

Harrogate District Local Plan Consultation Response Form

YLCA Planning Seminars

TPOs in the Glebe on boundary with new development site

Tour De Yorkshire Small Grants 2018

Business attended to:

Notice for Councillor Elections in May prepared for website

Placed order for notice board

STATEMENTS RECEIVED

Current account at 31/01/2018

£6,441.01

Reserve account at 31/01/2018

£17,768.24

Action 2000 at 31/01/2018

£1,393.09

EXPENDITURE THIS MONTH:

| | |
|---|---------|
| YLCA Planning Seminar Training – Clerk | £115.00 |
| Cardiac Science Defibrillation Pad | £43.14 |
| Staples A4 box 5 ream paper | £19.67 |
| ICO Registration | £35.00 |
| Punch Partnerships – rent of bus shelter | £120.00 |
| Signs of Cheshire Ltd. 50% Deposit Display Case | £509.99 |

PLANNING APPLICATIONS**NEW RECEIVED:**

05/01/18 **6.93.73.PBR 18/00031/PBR** Notification for Prior Approval for change of use of agricultural building to 1 No. dwellings. Pott Bridge Farm, Beckwithshaw, Harrogate HG3 1SF

05/01/18 **6.93.73.PBR 18/00032/PBR** Notification for Prior Approval for change of use of agricultural building to 1 No. dwellings. Pott Bridge Farm, Beckwithshaw, Harrogate HG3 1SF

15/01/18 **6.93.242.H. FUL 18/00125/FUL** Erection of single storey extension and replacement porch roof (Revised Scheme). Ash Bank Grainbeck Lane Killinghall Harrogate North Yorkshire HG3 2AA

16/01/18 **6.93.663.A.DISCON 18/00089/DISCON** Discharge of Conditions:

Land Comprising Part of Os Field 6228 Ripon Road Killinghall. Linden Homes West Yorkshire

PLANNING DECISIONS:**APPROVED**

30/01/18 **6.93.11592.PDU CO 17/05464/PDU CO** Retrospective application for partial conversion of integral garage to form additional living accommodation and alterations to fenestration. 12 Cranesbill Close Killinghall HG3 2WN. APPROVED subject to conditions.

24.01.18 **6.93.668.A.DISCON 17/05397/DISCON** 94 Ripon Road, Killinghall HG3 2AY

Confirmation of discharge of conditions

NEW TPO

03/01/18 TPO **21/2017** 20 Cautley Drive, Killinghall

TPOs not confirmed

24/01/18 TPO **79/2017** Land comprising part of field 6228, Ripon Road, Killinghall